

SABA Membership Process and Needed Documentation

SABA Membership Process

1. The church expresses interest in being a member of SABA and has an initial conversation with a SABA staff member
2. The church completes a SABA Membership Packet and returns it to the SABA office.
3. A SABA staff member(s) holds an information meeting at the church building.
4. The church packet is given to the Executive Leadership Team for review.
5. The Executive Leadership Team meets with the church.
6. Upon their approval, the Executive Leadership Team presents the church to the Executive Board at the Annual Business Meeting for membership.
7. After the Annual Business Meeting is completed and the church is approved, the church will be a SABA member with all of its duties and responsibilities.

Documentation Needed

1. Completed SABA Application.
2. Petition letter on church letterhead.
3. Copy of Certificate of Incorporation from the Attorney General of the State of Texas.
4. Church constitution and by-laws.
5. Copy of the minutes of the business meeting approving these documents

Additional Helpful Information

1. Copy of church purpose statement, core values, ministry plan.
2. Copy of church history.
3. Anniversary dates - church, pastor and staff

SABA Membership Involves The Following

1. Agreement with the mission statement of the SABA
2. Participation in various activities of SABA
3. Regular and systematic financial support of SABA
4. Submission of the Annual Church Profile

